



3025 W. 7th Place Eugene, Oregon 97402
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APPLICATION FOR EMPLOYMENT

Lanz Cabinets is a Drug-Free Employer. We drug test.

In order to be considered for employment, this application must be completed entirely. Please print clearly, and read and sign the last page.

Please Note: Applicants seeking a Truck Driving position requiring a CDL license must complete a different application.

Position applied for: _____ **Today's Date** _____

Name: _____

Address: _____

Phone number: _____ **Message number** _____

1. Are you legally authorized to accept employment in the USA? **Yes No**
(Proof of eligibility to work in the US will be required upon employment)
2. Are you over 18 years old? **Yes No**
3. Do you have adequate means of transportation to get to work on time each day and when called in on short notice? **Yes No**
4. Have you ever been employed by this company? If yes, when and in what position?

5. Date you can begin work: _____
6. Shifts you can work (please circle) Day (Monday – Friday 7:30 am to 4:00 pm)
Swing (Monday – Friday 4:00 pm to 12:30 am)
7. Will you work overtime whenever scheduled or requested? **Yes No**
8. Can you work on weekends whenever scheduled or requested? **Yes No**
9. Special skills you possess _____

Education

High school	_____		
	Name of school	Location	Diploma/Degree/grade completed
College	_____		
	Name of school	Location	Diploma/Degree
Graduate	_____		
	Name of school	Location	Diploma/Degree
Vocational or Training	_____		
	Name of school	Location	Diploma/Degree

Employment

List the last four positions you have held beginning with your present or last employer. Explain any lapses between times when employed.

Employer	Position	Dates
Address	Supervisor's Name	Phone #
Duties/responsibilities (be specific)	Pay rate: _____	
Reason for leaving: _____		

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Reason for leaving: _____		

10. Have you been convicted of a felony in the last 10 years? **Yes** **No** If yes, indicate date, county, state, type, and sentencing. A conviction is not an automatic disqualification from employment. "Will explain at interview" is NOT acceptable. _____

11. How did you hear of Lanz Cabinets or this job opening?

Job Analysis

Work Hours: 8-10 hours per day Overtime hours: 0-18 hours per week Number of days worked: 5-6

Job Title: Cabinet Assembler

Summary of job tasks

Fabricate cabinets
Assemble cabinets and mount hardware
Set doors and drawers
Load and offload machines
Cut parts for various cabinets
Stock materials as they come in

Job Title: Delivery Helper/Truck Loader

Summary of job tasks

Load and unload cabinets on delivery truck
Safe operation of company vehicles (Delivery Helper)
Understand plans and building layout
Package and wrap cabinets

Job Title: Cabinet Installer

Summary of job tasks

Safe operation of company vehicle
Read plans and shop drawings
Install cabinets and hardware
Maintain job site cleanliness
Recognize job site safety hazards
Complete reports

Skills/Training Required to Perform Duties

Experience with pneumatic nail guns
Working knowledge of basic hand tools
Ability to lift and handle cabinets
Organizational skills
Demonstrate effort to work with others
Good math skills
Reliable and have transportation
Must be able to take directions from supervisor

Physical Requirements*

Stand 6-8 hours per day
Walk 3-5 hours per day
Bend/stoop 2-4 hours per day
Squat 2-4 hours per day
Crawl/kneel 0-1 hours per day
Climb 0-1 hours per day
Reach 0-3 hours per day
Push 0-6 hours per day
Pull 0-6 hours per day
Lift/carry 50 to 150 lbs.
Carry a distance of up to 250 feet (may be required to carry cabinets up steps or across terrain)

***figures listed above are approximate and usually represent maximum requirements.**

I can meet all of the **physical** requirements listed Yes
 No I cannot meet all of the above requirements
unless the following accommodations are made (please explain):

Please read the following carefully before signing this application.

Lanz Cabinets is an equal opportunity employer and does not discriminate on the basis of sex, age, race, color, religion, marital status, national origin, handicap or veteran status.

Interviews are given on a competitive basis, using job-related factors, after written application has been received and reviewed. Because of the large number of applications received, not everyone who applies for a vacant position will be interviewed.

I certify that I have answered truthfully and have not knowingly withheld information on my application. I understand that any misrepresentation or material omission on this application will result in being eliminated for further consideration. I further understand that, if accepted for employment, any misrepresentation or material omission that becomes known to Lanz Cabinets could result in immediate termination of my employment.

I authorize all previous employers and supervisors, including all persons with and for whom I have worked, to give Lanz Cabinets representatives any and all information regarding my previous employment and me. I release Lanz Cabinets and all previous employers and supervisors from liability for any damages that may result from furnishing information to Lanz Cabinets.

In consideration of my employment, I agree to the instructions, rules and policies of Lanz Cabinets. My employment and compensation can be terminated at any time, with or without cause and with or without notice, at the option of either the company or myself. I agree that any disputes arising from my employment or termination of my employment will be resolved under the grievance procedure that is in effect in the employer's policy handbook manual. I understand that no representative of the company has any authority to enter into any agreement for the employment for any specified period of time, or to make any agreement contrary to the foregoing.

I have read and understand all the information presented to me.

Signature _____ Date _____

Name (Please Print) _____